

24 Rabiulakhir 1445H
08th November 2023

TO RELATED VENDORS

LETTER OF INVITATION

Dear Sir/Madam,

Re. : **MONTHLY INSPECTION OF ELECTRICAL INSTALLATION BY VISITING ENGINEER AT INTERNATIONAL ISLAMIC UNIVERSITY MALAYSIA (IIUM) KUANTAN CAMPUS**

Ref. No. : **DBSB/PROC/KTN/2023/RFQ-006**

May this letter reach you in the best of *Iman* and health by the grace of ALLAH S.W.T.

We are pleased to inform you that you are invited to participate in the Request for Quotation (RFQ) for the above works.

Subsequent to the above, we attached herewith the documents for your further action as follows;

- i) Invitation Letter
- ii) Acknowledgement Letter
- iii) Bill of Quantities (BQ)

1) Closing date of RFQ:

The closing date of this RFQ is no later than **12.00 p.m., Friday, 17th November 2023.**

2) RFQ Submission:

- i. **BQ**
- ii. **Company Profile**
- iii. **Latest Bank Statement (3 Months)**
- iv. **Latest Audited Account (3 Years)** if your company is Sdn Bhd **OR Latest Management Account (3 Years)** if your company is Enterprise.

All document must be submitted in hardcopy in a sealed envelope with the description **RFQ NO and TITLE at the right corner** of the envelope. Submission of the RFQ shall be addressed to:

Daya Bersih Sdn Bhd (HQ)
B1-2-3A, Level 2, Gaya Commercial Centre
Lorong Selangor, Pusat Bandar Melawati,
53100 Kuala Lumpur

However, you are also required to submit a softcopy via email to procurement@dayabersih.com for our reference and notification.

Should you require further information, you may email procurement@dayabersih.com or refer to our person-in-charge, Nurazuwan Mohamed Yahaya at 03-4162 5565.

Your cooperation on the above matter is highly appreciated.

Thank you and *Wassalam*.

For and on behalf of DBSB,

Nurazuwan Mohamed Yahaya

Nurazuwan Mohamed Yahaya
Procurement Executive
Daya Bersih Sdn Bhd