

17 Jamadilawal 1445H  
01<sup>st</sup> December 2023

**TO RELATED VENDORS**

**LETTER OF INVITATION**

Dear Sir/Madam,

Re. : **PROPOSED MONTHLY MAINTENANCE FOR HYGIENE SERVICES AT THE CENTRE FOR FOUNDATION STUDIES (CFS), INTERNATIONAL ISLAMIC UNIVERSITY MALAYSIA (IIUM) GAMBANG CAMPUS (PHASE 3)**

Ref. No. : **DBSB/PROC/GMBG3/2023/RFQ-006**

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May this letter reach you in the best of *Iman* and health by the grace of ALLAH S.W.T.

We are pleased to inform you that you are invited to participate in the Request for Quotation (RFQ) for the above works.

Subsequent to the above, we attached herewith the documents for your further action as follows;

- i) Invitation Letter
- ii) Acknowledgement Letter
- iii) Bill of Quantities (BQ)

**1) Closing date of RFQ:**

The closing date of this RFQ is no later than **12.00 p.m., Friday 08<sup>th</sup> December 2023.**

**2) RFQ Submission:**

RFQ document: **BQ**, enclosed with **COMPANY PROFILE**, latest **3 MONTHS OF BANK STATEMENT**, and latest **3 YEARS OF AUDITED ACCOUNT** if your company is Sdn. Bhd or **MANAGEMENT ACCOUNT** if your company is Enterprise should be submitted in hardcopy in a sealed envelope with the description **RFQ NO and TITLE at the right corner** of the envelope. Submission of the RFQ shall be addressed to:

Daya Bersih Sdn Bhd  
B1-2-3A, Level 2, Gaya Commercial Centre  
Lorong Selangor, Pusat Bandar Melawati,  
53100 Kuala Lumpur

However, you are also required to submit a softcopy via email to [procurement@dayabersih.com](mailto:procurement@dayabersih.com) for our reference and notification.

Should you require further information, you may email [procurement@dayabersih.com](mailto:procurement@dayabersih.com) or refer to our person-in-charge, Nurazuwan Mohamed Yahaya at 03-4162 5565.

Your cooperation on the above matter is highly appreciated.

Thank you and *Wassalam*.

For and on behalf of DBSB,

*Nurazuwan Mohamed Yahaya*

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**Nurazuwan Mohamed Yahaya**  
Procurement Executive  
Daya Bersih Sdn Bhd