

3 Muharram 1446H
9th July 2024

TO RELATED VENDORS

LETTER OF INVITATION

Dear Sir,

Re.: PROPOSED TO CARRY OUT SERVICING AND MAINTENANCE OF HT & LV INSTALLATIONS AND RECALIBRATION OF PROTECTION RELAYS AT INTERNATIONAL ISLAMIC UNIVERSITY MALAYSIA (IIUM), MSB IIBF, DAMANSARA CAMPUS.

Ref. No: DBSB/PROC/DMSR/2024/RFQ/002

May this letter reach you in the best of *Iman* and health by the grace of ALLAH S.W.T.

We are pleased to inform you that you are invited to participate in the Request for Quotation for the above works.

Hence, we attached herewith the documents for your further action as follows;

- i) Invitation letter
- ii) Acknowledgement letter
- iii) Bill Of Quantity (BQ)

1) RFQ briefing and Site Visit:

Date: N/A
Time: N/A
Venue: N/A

2) Closing date of RFQ:

The closing date of this RFQ is no later than **12.00 pm, 12th July 2024**

3) RFQ Submission:

RFQ document: BQ, enclosed with **company profile, latest 3 months of Bank Statement, and latest 3 years of Audited Account** if your company is Sdn. Bhd or **Management Account**. **All bidder needs to submit a hardcopy** in a sealed envelope with the description **RFQ NO and TITLE at the right corner** of the envelope. Submission of the RFQ shall be addressed to:

Daya Bersih Sdn Bhd
B1-2-3A, Level 2, Gaya Commercial Centre
Lorong Selangor, Pusat Bandar Melawati,
53100 Kuala Lumpur

However, you are also required to submit a softcopy via email to procurement@dayabersih.com for our reference and notification.

Should you require further information, you may email procurement@dayabersih.com or refer to our person in charge, Ms. Raliyana Niesha (03 - 4162 5560/5565).

Your cooperation on the above matter is highly appreciated.

Thank you.

For and on behalf of DBSB,

Raliyana

Ms.Raliyana Niesha
Procurement Executive
Daya Bersih Sdn Bhd