

02 Muharram 1446H  
09<sup>th</sup> July 2024

**TO RELATED VENDORS**

**LETTER OF INVITATION**

**Dear Sir,**

**Re.: PROPOSED TO CARRY OUT SERVICING AND MAINTENANCE OF HV&LV  
INSTALLATION AND RECALIBRATION OF PROTECTION RELAY PROTECTION,  
AT 3 LOCATION AT INTERNATIONAL ISLAMIC UNIVERSITY MALAYSIA (IIUM),  
ISTAC CAMPUS.**

**Ref. No: DBSB/PROC/ISTAC/2024/RFQ/004**

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May this letter reach you in the best of *Iman* and health by the grace of ALLAH S.W.T.

We are pleased to inform you that you are invited to participate in the Request for Quotation for the above works.

Hence, we attached herewith the documents for your further action as follows;

- i)** Invitation letter
- ii)** Acknowledgement letter
- iii)** Bill Of Quantity (BQ)

**1) RFQ briefing and Site Visit:**

Date: N/A  
Time: N/A  
Venue: N/A

**2) Closing date of RFQ:**

The closing date of this RFQ is no later than **12.00 pm, 12<sup>th</sup> July 2024.**

**3) RFQ Submission:**

RFQ document: BQ, enclosed with **company profile, latest 3 months of Bank Statement, and latest 3 years of Audited Account** if your company is Sdn. Bhd or **Management Account**. **All bidder needs to submit a hardcopy** in a sealed envelope with the description **RFQ NO and TITLE at the right corner** of the envelope. Submission of the RFQ shall be addressed to:

Daya Bersih Sdn Bhd  
B1-2-3A, Level 2, Gaya Commercial Centre  
Lorong Selangor, Pusat Bandar Melawati,  
53100 Kuala Lumpur

However, you are also required to submit a softcopy via email to [procurement@dayabersih.com](mailto:procurement@dayabersih.com) for our reference and notification.

Should you require further information, you may email [procurement@dayabersih.com](mailto:procurement@dayabersih.com) or refer to our person in charge, Ms. Raliyana Niesha (03 - 4162 5560/5565).

Your cooperation on the above matter is highly appreciated.

Thank you.

For and on behalf of DBSB,

*Raliyana*

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Ms.Raliyana Niesha  
Procurement Executive  
Daya Bersih Sdn Bhd