

SUMMARY OF TENDER

TITLE: MONTHLY MAINTENANCE SERVICE FOR AIR FRESHENER, SANITARY BIN, AND FLOOR MAT AT INTERNATIONAL ISLAMIC SCHOOL (IIS), KUANTAN, PAHANG

REF. NO.: DBSB/PROC/IISK/2025/RFQ-004

ITEM	DESCRIPTION	AMOUNT (RM)
1.0	Preliminaries	N/A
2.0	Monthly Service of Sanitary Bin	
3.0	Monthly Service of Air Freshener	
4.0	Monthly Service of Floor Mat	
Total Monthly Amount (RM)		
Total Monthly Amount (RM) x 12 Months		
Total Amount for Twenty Two (22) Months		

Remarks:

- 1) The tendered price in this RFQ Ref. No. DBSB/PROC/IISK/2023/RFQ-002 will be the contract price during the contract period.
- 2) We (Authorised DBSB person) do not hesitate to decrease or cut any value of the contract without any prejudice if the contractor did not follow the specification in the contract. The decreased amount depends on the current value.
- 3) Price validity for 90 days

THE TOTAL AMOUNT IN WORDS:

RINGGIT MALAYSIA:

I hereby certify that all descriptions are correct and all the offered prices included the costs involved in refining the scope of services required by this tender.

Signature of Tenderer:

Signature of Witness:

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Name:

Name:

Designation:

Designation:

Date:

Date:

Company Stamp:

Company Stamp:

BILL OF QUANTITY (BQ) AND SCOPE OF WORK

TITLE: PROPOSED MONTHLY SERVICES FOR HYGIENE SERVICES AT INTERNATIONAL ISLAMIC SCHOOL (IIS), KUANTAN, PAHANG

REF. NO.: DBSB/PROC/IISK/2025/RFQ-004

ITEM	DESCRIPTION	UNIT	QTY	RATE	MONTHLY AMOUNT (RM)
1.0	<u>Preliminaries</u>				
A	Mobilization and demobilization of personnel, equipment, support facilities, and materials required to complete the work.	L/S	-		N/A
B	Apply PTW (Permit to Work) details and worker pass by liaising with related authorities and DBSB representative for reporting procedure before work commencement.	L/S	-		N/A
C	The contractor should obtain the following guideline imposed for servicing and maintenance works: <ul style="list-style-type: none"> i. Obtain valid passes for workers at the DBSB office before starting work and always display the pass during working hours. ii. Workers should comply with the safety regulations and guidelines imposed by the Safety and Health Department of DBSB (i.e. Covid Test etc). iii. Wear suitable PPE equipment and uniforms. iv. Contractor should estimate the quantity of workers to completed the above services within the required frequency and time frame by DBSB. v. Contractor should provide adequate machinery and equipment for the above service and ensure in good condition. vi. Ensure all debris is transported outside IIUM Kuantan (to follow any regulation by 	L/S	-		N/A

	authority) and make good of IIUM properties if any.			
D	Takaful coverage for Public Liability within the duration of the Contract.	L/S		N/A
E	Working days and hours for servicing and maintenance works as follows: Days: Monday until Friday Time: 9.00 AM – 5.30 PM			N/A
F	Any requirement for work during Public Holiday and Weekend should be informed to the Supervisor or Person In-Charge.			N/A
G	Reporting Procedures: a) Prepare monthly schedule for yearly servicing and maintenance works for all departments. - Monthly servicing checklist. - Other relevant reports to be requested if necessary. b) Preparation of monthly report performance to submit to DBSB which completed every month without failed. c) Preparation of monthly report for billing purposes should attached with pictures affixed with timestamp.		Monthly	N/A
H	To attend any monthly meeting required by DBSB Representative / Management (as required)			N/A
I	To ensure all chemical items is well kept, tagging, and follow the regulation required by DBSB and related authorities. (as required)			N/A
J	Contractor should provide basic First Aid Kits to be used during any emergencies.			N/A
K	Contractor should responsible for any damages done to the property of International Islamic School Kuantan or property inside and compensate the payment if any.			N/A
TOTAL 1.0 PRELIMINARIES				N/A

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ITEM	DESCRIPTION	UNIT	QTY	RATE	MONTHLY AMOUNT (RM)
2.0	<p>MONTHLY SERVICE OF SANITARY BIN</p> <p><i>j) The quantity indicated for the items below is an approximate quantity only but shall not be subject to remeasurement. The contractor is to verify the quantity at the Site and acquaintance to the extent of works involved and price adequately for the exact scope of works and quantity, to meet the requirement of the IIS, the drawings (if any), and the relevant standard regulations and authorities' requirements. The contractor shall not be entitled to claim additional costs due to the failure of the contractor to determine the actual scope of works and quantity on-site.</i></p> <p>Provision of sanitary bin at International Islamic University as following scope:</p> <ul style="list-style-type: none"> i. Manpower, machinery, transportation, and other related cost involved to the specified work for TWICE A MONTH services. ii. Supply different colors of sanitary bins for every service conversion to validate the process. If there is any way to validate the sanitary bin changes, please state. 	Nos	5		
TOTAL 2.0 MONTHLY SERVICE OF SANITARY BIN (RM)					

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ITEM	DESCRIPTION	UNIT	QTY	RATE	MONTHLY AMOUNT (RM)
3.0	MONTHLY SERVICE OF AIR FRESHENER Provision of air freshener at International Islamic School as following scope: iii. Manpower, machinery, transportation, and other related cost involved to the specified work for ONCE A MONTH services. iv. To refill the air freshener and dispose the empty can outside the BASF premise. v. To supply, install, and service the air freshener dispenser and replace any parts if damages.	Nos	2		
TOTAL 3.0 MONTHLY SERVICE OF AIR FRESHENER (RM)					

BILL OF QUANTITY (BQ) AND SCOPE OF WORK

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REF. NO.: DBSB/PROC/IISK/2025/RFQ-004

ITEM	DESCRIPTION	UNIT	QTY	RATE	MONTHLY AMOUNT (RM)
4.0	MONTHLY SERVICE OF FLOOR MAT Provision of Floor Mat at International Islamic School as following scope: i. Manpower, machinery, transportation, and other related cost involved to the specified work for ONCE A MONTH services. ii. The contractor must provide a sample of the floor mat according to the color and size specified by the DBSB: - 3'x5' Welcome (Red Yellow)	Nos	1		
TOTAL 4.0 MONTHLY SERVICE OF FLOOR MAT (RM)					